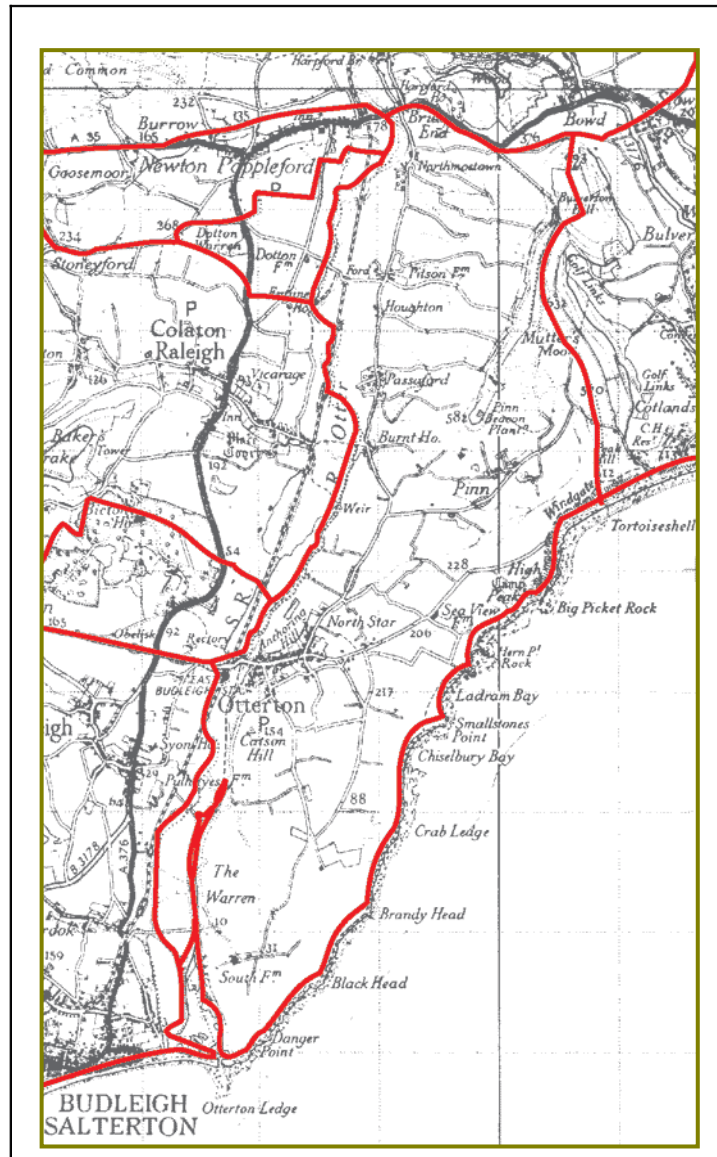


The Parish Of Otterton

Emergency Plan



**IF YOU ARE IN
IMMEDIATE DANGER
CALL 999**

Plan last updated on: 2nd August 2017.

Plan distribution list

Name	Role	Phone number/email address	Issued on
Dominic Maxwell-Batten	Emergency Planning Officer DCC	01392 383511 07813 888751	20/01/2016
Pam Harvey	Emergency Planning Officer EDDC	01935 462303	20/01/2016
Sue Hodges	Home Safeguard Manager EDDC	01395 512518	20/01/2016
	Local Environment Agency	08459 881188 environment-agency.gov.uk/homeandleisure/floods/3161.aspx (See page 15 for guidance)	20/01/2016
Sam walker	Local Flood Warden	01395 568018	20/01/2016
Devon & Cornwall Police	Police Liaison	999	20/01/2016

Plan distribution list *(to keep a record of changes made or names added)*

Name	Date for next revision	Details of changes made	Changed by
			TONY FARRINGTON. 3 rd march 2017
4X4 owner/drivers	Tony Farrington Ian Simpson Cliff Cogger Jerry Fry John Hiles	01395 567330 01395 568387 01395 568896 01395 562968 0783347756 3	7 Bell Street 7 Fore Street 3 Fore Street The Green Ladram House
Chainsaw users with qualifications	Ian Simpson Alan Greenway Charlie Farley	01395 568387 01395 567663 07974369767	7 Fore Street Lea Road 5 Fore Street
Food supplier	Ladram Bay Holiday Camp The Old Vicarage	01395 568398 01395 568208	Ladram Bay Ropers Lane
Nurse First Person On Scene Trained	Staff John Hiles	01395 568208 0783347756 3	The Old Vicarage Ropers Lane Ladram House Hayes Lane
Trained First Aider Cllr John Hiles Trauma Kit for gunshots/Ch ainsaw accidents and burns kit..	Cllr John Hiles	0783347756 3	Ladram House

Appointed Storage for Sandbag Filling Material.	Mr Phillip Greenhow Shed behind village hall.	01395 567996	26 The Green.
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**North Star Engineering Ottery Street.
Owners of Multiple Person carrying vehicles and any persons with communication equipment.**

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OTTERTON RISK ASSESSMENT

Risks	Worst case impact on community	What can Community Emergency Group do to prepare?	Risk Level on a scale of 4 down to 1
Influenza type disease (Pandemic)	25% of population ill 20% deaths in infected people aged < 65years	Work with local emergency responders to offer assistance Distribution of food, water, medication or other provisions for vulnerable residents.	Risk 4
Flooding-major river	Major Flooding affecting properties for 1 to 7 days	Encourage at risk residents to improve home flood defenses Encourage residents to sign up to Environment Agency text alerts Make Sure alternative access routes are known and clear.	Risk 4
Flooding –localised river/flash flooding	Heavily localised rainfall	Encourage residents to sign up to Environment Agency text alerts, Sandbags stored in Village Hall. Make sure alternative access routes are clear. Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk 4
Flooding-major costal/tidal	Affecting Ladram Bay or Sidmouth and potentially access routes via Peak Hill	Ensure Communication between Ladram Bay and Emergency Team in Parish. Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk 3
Flooding –localised <i>Not river/flash flooding</i>	Heavily localised rainfall	Identify alternative access routes. Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk 3
Technical failure of electricity network	Occurring during working hours and lasting for 24hours	Communicate via precinct wardens with vulnerable community members, make sure that needs are communicated to community team	Risk: 3

Failure at water treatment works	Properties without piped water for up to 3 days	Encourage residents to store a drinking water reserve via parish newsletter.	Risk: 3
Influenza type disease (epidemic)	GP consultations likely to double	Act under instruction of Category 1 responders to provide information regarding vulnerable residents.	Risk: 3
Large outbreak of communicable disease <i>salmonella, Ecoli, meningococcal disease, Legionnaires</i>	Localised outbreak of disease which could cause fatalities/casualties	Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 3
Low temperature/heavy snow	Snow falling and lying over most of the area for at least one week	Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 3
Zoonotic notifiable animal diseases <i>Avian Influenza/rabies/ West Nile Virus</i>		Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 3
Maritime Pollution	Spillage of 100,000 tonnes of oil covering 50 to 100 miles of coastline	Primary Impact to Ladram Bay,	Risk: 3
Drought		Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 2
Building Collapse		Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 2

Land Movement <i>tremours and landslides</i>	Up to 5 fatalities	Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 2
Non-zoonotic notifiable animal diseases <i>Foot and Mouth, Blue Tongue, Newcastle Disease</i>	Significant outbreak affecting more than 3 locations		Risk: 2
Major Incident at a mass gathering <i>open air concert, Reindeer Run, Ladram Bay</i>		Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 2
Aviation accident over residential area	Up to 50 fatalities on the ground	Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 2
Local accident involving transportation of fuel/explosives	Burn devastation	Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 2
Storms and Gales	Storms lasting more than 6 hours with gusts in excess of 85 mph Affecting telecommunication Power Transport	Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 2
Bridge collapse		Act under instruction of Category 1 responders to provide information, isolate a dangerous area or identify resources as needed.	Risk: 2

KEY: RED IS SIGNIFICANT; AMBER IS MODERATE; GREEN IS MINOR

LOCAL SKILLS AND RESOURCES ASSESSMENT

Skill/resource	Who?	Contact details	Location
Trained First Aider	Chris Wright Cllr John Hiles	01395 568521 0783347756	The Mill Ladram House
Nurse	Staff	01395 568208	The Old Vicarage Ropers Lane
First Person On Scene Trained	John Hiles	07833477563	Ladram House Hayes Lane
4X4 owner/drivers	Chris Wright Tony Farrington Ian Simpson Cliff Cogger Jerry Fry John Hiles	01395 568521 01395 567330 01395 568387 01395 568896 01395 562968 07833477563	The Mill 7 Bell Street 7 Fore Street 3 Fore Street The Green Ladram House
Chainsaw users with qualifications	Ian Simpson Alan Greenway Charlie Farley	01395 568387 01395 567663 07974369767	7 Fore Street Lea Road 5 Fore Street
Food supplier	The Community Shop Ladram Bay Holiday Camp The Old Vicarage	01395 568 189 01395 568398 01395 568208	Ropers Lane Ladram Bay Ropers Lane

Drink supplier	The kings Arms	01395 568416	Fore Street
Sandbags	Kings Arms. Shed behind Village Hall. Tony Farrington.	01395 568416 01395 567330	Fore Street. 7 Bell Street.
Appointed Storage for Sandbag Filling Material.	Phillip Greenhow	01395 567996	26 The Green

KEY LOCATIONS

Identified with local authority for use as places of safety

Building	Location	Potential usage in an emergency	Contact details
Village Hall	Fore Street	Rest Center/safe place	01395 567 661

Otterton Mill	Otterton Bridge	Rest Center/safe place during working hours	01395 568 521
Otterton Church	Church Hill	Rest Center/safe place	Church warden 01395 568 059
Ladram Bay Holiday Park.	Ladram Bay	Out of holiday season	01395 568 398
The King's Arms	Fore Street	Rest Center/safe place	01395 568 183 01395 568 416
Otterton Community Shop	Ropers Lane	Emergency supply of food.	01395 568 189

EMERGENCY CONTACT LIST

Name: Cllr Tony Farrington

Title: Community Emergency Coordinator

Land line : 01395 567 330

Email: tony.farrington@talktalk.net

Address: 7, Bell Street, Otterton. EX9 7HS

Name: Cllr John Hiles

Title : Chairman of Parish Council

Mobile: 07468429264

e-mail : johnhiles1969@gmail.com

Name: Val Pride

Title: Vice Chair of Parish Council.

Email Address: **valerieannpride@gmail.com**

TELEPHONE TREE

The telephone tree is a cascade. The Coordinator contacts the two people below him; they in turn contact the two below them; and so on until all in the tree have been contacted. The decision how far to extend the calls will be directed by the Community Coordinator.

Community Coordinator
 Cllr Tony Farrington
 01395 567 330

Cllr John Hiles
 07468429264

Cllr Val Pride
 01395 567528

Cllr John Lister
 01395 568 028

Cllr Sharon Young
 01395 708302

Cllr Sam Walker
 01395 568018

Parish Council
 Clerk
 Fran Mills
 01395 568732

Kings
 Arms

 01395
 568416

The Mill

 01395
 568521

Ladram
 Bay
 H.P.
 01395
 568398

Parochial
 Church
 Council
 01395
 568059

Clinton
 Devon
 Estates
 01395
 443881

Village
 Hall

 01395
 567661

Cllr Hiles

 07833477
 563

PARISH PRECINCT WARDENS LIST

Primary identifiers of the vulnerable residents and resources in their allotted area

Warden	Location	Area Covered	Contact details
Cllr T Farrington	7 Bell Street	Ottery Street. Bell Street, Fore Street (odd numbers) Cross Trees. Dukes Close.	01395 567330
Cllr T Farrington	7 Bell Street		01395 567 330
Cllr J Lister	10 Lea Road	Lea Road, Orchard Drive and Isaac Close	01395 568 028
Cllr Sam Walker	Stantyway Farm	Ladram Bay. Piscoombe Lane. Stantyway Lane.	01395 568018
Cllr J Lister	10, Lea Road	Ropers Lane Vieux Close	01395 568 028
Sharon Young	Behind Hayes	Hayes Lane Behind Hayes The Island and Lea Lane.	01395 708302
Cllr T Farrington	7 Bell Street	Bell Street, Ladram Road	01395 567 330
Cllr Valerie Pride	22 Bell Street	Fore Street (Even Numbers) Ladram Road. Stantyway Court. Watering Court.	567 528
Cllr John Hiles	Ladram House Behind Hayes	Green Close, Maunders Hill, Ropers Court, Glebe Close and Park Lane	7833477563
(Clerk) Fran Mills	Sandycross Farmhouse Yettington.	The Green, Church Hill, St Michael's and Rolle Barton.	01395 568732

LIST OF COMMUNITY ORGANISATIONS

that may be helpful in identifying vulnerable people or communities in an emergency

St Michael's and All Saints Church.
Warden, Anne Radcliffe (01395 568 059)

Church

Otterton Church of England Primary
326)
primary.devon.sch.uk

(01395 568
[admin@otterton-](mailto:admin@otterton-admin.co.uk)

Hair at No. 57
567 120)

(01395

Otterton Relief in Need Charity
Dickens (01395 562 986)

Michael

Budleigh Salterton and District health care Team
441212)

Dr Meizler (01395

ACTIVATION TRIGGERS

Upon receiving a call from the EMERGENCY SERVICES, follow the instructions 1 to 7 below.

	Instructions	Tick
1	Ensure you are in no immediate danger	
2	Emergency Coordinator take instruction from Category 1 responders to cascade	
3	Contact the Otterton Parish Emergency Group and if necessary meet to discuss the situation	
4	Activate Telephone Tree to inform Precinct Wardens	
5	Precinct Wardens to collate information in designated areas. Identifying and communicating with vulnerable people. Identify local resources. Identifying risk in designated area.	
6	Relate information back up to co-coordinator.	
7	Liaise with Category 1 responders	

Upon receiving information from PARISIONER(S) regarding an Emergency, follow the instructions 1 to 7 below.

	Instructions	Tick
1	Call 999 (unless already alerted)	
2	Ensure you are in no immediate danger	
3	Contact the Otterton Parish Emergency Coordinator	
4	Activate Telephone Tree to inform all Precinct Wardens	
5	Precinct Wardens to collate information in designated areas. Identifying and communicating with vulnerable people. Identify local resources. Identifying risk in designated area.	
6	Relate information back up to Emergency coordinator.	
7	Liaise with Category 1 responders	

OTTERTON PARISH EMERGENCY GROUP FIRST MEETING AGENDA

Example Community Emergency Group Emergency Meeting Agenda

Date:

Time:

Location:

Attendees:

1. What is the current situation?

You might want to consider the following:

Location of the emergency. Is it near:

- The school?
- A vulnerable area?
- A main access route?
- Type of emergency:
- Is there a threat to life?
- Has electricity, gas or water been affected?

Are there any vulnerable people involved?

- Elderly
- Families with children
- Pregnant women
- Transient Population (walkers/tourists?)
- What resources do we need?
- Food?
- Off-road vehicles?
- Blankets?
- Shelter?

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead for the agreed actions?

6. Any other issues?

ACTIONS AGREED WITH LOCAL AUTHORITY IN THE EVENT OF AN EVACUATION

Councillors, church wardens, local farmers, trustees of the Otterton Relief in Need Charity and the staff at the Old Vicarage Care Home would all be available.

ALTERNATIVE ARRANGEMENTS FOR STAYING IN CONTACT IF USUAL COMMUNICATIONS HAVE BEEN DISRUPTED

In the event of a power blackout, phones and internet would not work. The only means of communication would be to climb to the top of a nearby hill.

Clearly, if power was not affected, and land lines were still available they and internet could be used.

FLOOD WARNING INFORMATION.

Empty sand bags can be collected from either The King’s Arms or 7, Bell Street or 68, Fore Street or 19, Ottery Street. Small quantities of sand can be purchased cheaply from e.g. Bradfords on Liverton Estate, Exmouth.

If you are concerned about the amount of rain that has fallen and are fearful that you may be flooded, the operations below will enable you to see the state of the River Otter.

YOU HAVE TO:	ON THE SCREEN
Open	Search engine (e.g. Google etc)
Type	www.environment-agency.gov.uk/homeleisure/floods/31618.aspx
Open	
Type	Post code
Click on either	River and sea levels and follow instructions
Or Click on	3 day flood risk forecast

By using the screen in different ways you can find out much information about flood risks, how to minimise flooding, severe weather warnings and the work of the Agency.

PLEASE REMEMBER:

YOU ARE RESPONSIBLE FOR THE PROTECTION OF YOUR HOME.

I would suggest that we add to the lists:

**More Medically trained people. Owners of Motorbikes (Motor Cross)
Heavy Lifting Equipment, i,e North Star Engineering, Ottery Street.**

Flood Warden	Sam Walker	Stantyway Farm	01395 568018
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Snow Warden	John Hiles	Ladram House Behind Hayes	7833477563
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Otterton Village Emergency Plan updated
on Saturday 1st June 2019 by Tony
Farrington.