

Otterton Parish Council

Minutes							
Date & Time	3 July 2023		Location	Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials		
MS Melanie Martin	MM	Parish Councillor					
Mr Richard Witherby	RW	Parish Councillor		12		Members of public	
Mr Jerry Fry	JF	Parish Councillor		Jess Bailey	JB		
Roger Pellow	RP	Parish Councillor		Henry Riddell	HR		
Belinda Shoemaker	BS	Co-opted 3.7.23		Sophie	S		

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
None					

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Ref	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received as above.	
2	Co-option of Councillors: Following a unanimous vote Belinda Shoemaker was co-opted on the OPC	
3	Declarations of Interests: RW declared an interest in planning application.	
4	To accept and sign the minutes of the meeting held on 5 th June 2023 as a correct record of the meetings. Unanimously agreed. Tables outside Kings Arms – a discussion took place. The clerk was requested to write to Clinton Devon Estates regarding this ongoing problem. Speed watch – R Pellow reported that he will coordinate the scheme and is gathering a group of volunteers to administer. A discussion took place regarding the request for a 20MPH scheme in Otterton. RP requested that JB checks that we are still on the list. Tap on green. The Clerk was requested to chase up Steve Pease and seek completion date. Chapter 8 training – The clerk reported that Highways no longer deliver training but this can be obtained through a private provider. The Clark was asked to seek further information & book a course for JF	
5	The chair confirmed the arrangement for public discussion: All members of the public are welcome and comments on items on the agenda will be heard. If you would like to add an item to the agenda, please contact the clerk at least 7 days before the meeting. Public questions by email/letter or in person: The following comments were noted: Poppies on war memorial, to be removed. Public Meeting in the Village Hall on the 15 th July @ 19.00 to discuss regeneration of the Jubilee playpark. Placing of bin on the green should be relocated as smell is offensive. To progress.	

Otterton Parish Council

6	<p>Correspondence: Ian Horne representing the Otterton Football Club sought permission to expand the entrance to the Stantyway Football Field by way of an additional pedestrian gate to enable entry of machinery for maintenance. Offer from Football club to contribute to costs. The following comments were made:</p> <ul style="list-style-type: none"> • Concern regarding travellers • Access needs to be maintained for Air Ambulance. • Suggestion that pedestrian gate is added. • Iain to get 3 quotes. <p>Letter from Geoff Porter. GP has written on behalf on the Community Shop seeking support in addressing concerns from neighbours about the disruption when deliveries are unloaded. The Clerk was asked to seek advice from Highways regarding options.</p> <p>Letter from Sam Bridgewater. A letter has been received from Dr Sam Bridgewater regarding a NHHR for which CDE wishes to apply. The project will require stakeholders & volunteers to get involved. Clerk to invite SB to September meeting to discuss.</p>	Clerk to action
7	<p>Chair's report: Nothing to report.</p> <p>Village Hall committee. MM reported that Solar Panels are being considered, Wi Fi is also being considered for hall after an initial delayed initially die to lack of interest from users. Centenary event, little energy to progress.</p>	
8	<p>Footpath & River. LORP. Lime Kiln footpath bridge almost completed. Once all phases are completed the river will be allowed to flood on a gradual basis.</p> <p>Current breach not thought to be as a result of LORP.</p>	
9	<p>Local Planning: Noise assessment on new MOT application has been conducted as found to be satisfactory albeit with certain conditions.</p> <p>Objection – Traffic survey to be requested. Henry Riddell commented that Highways are unlikely to object despite contradictions in application. Clarification to be sought regarding cars parked on site.</p> <p>Clerk to send an objection. 3 supported an objection 1 against, 1 abstention.</p> <p>NP comments on traffic to be included in objection.</p> <p>Emerging Local Plan: Invitation for Charlotte/ Dee to explain progress at next meeting.</p>	
10	<p>Jubilee playpark: Public Meeting in the Village Hall on the 15th July @ 19.00 to discuss regeneration of the Jubilee playpark.</p>	
11	<p>Ladram update. Visit from travellers at Castle Brake - Suggestion that residents are made aware.</p>	
12	<p>Allocation of responsibilities & reports from Councillors: Where there is nothing to report the following abbreviation will be used (NTR)</p> <p>Village Green: Tap & Bin to progress. Clerk to investigate.</p> <p>Community shop: NTR</p> <p>The War memorial: Poppies to be removed.</p> <p>Raleigh Federation: Busy time of year with Sports Day, Country dancing & OFSTED</p> <p>Stantyway recreation ground: NTR</p> <p>FootballClub: See agenda item 5</p> <p>Jubilee Play Park: See item 6 above.</p> <p>Cemetery: Wheely bin needs replacing.</p> <p>Contracts & Finance: NTR</p> <p>Devon Air Ambulance (DAA): NTR</p>	

Otterton Parish Council

13	County & District Councillors: HR: Meeting at Sea change to support lonely & isolated people. Suggestions sought for target groups. Youth Trust in Budleigh to set up new Youth Club led by SH for local villages. To be available for under 18s. Hopes that transport will be available.	
13	CLLR JESS BAILEY – DEVON COUNTY COUNCIL (OTTER VALLEY) APRIL 2022 Man hole cover causing concern & noise, open reach working on this. Referred to enforcement team. DCC -Cut to homelessness support grant which has attracted many concerns and objections. Web meeting to be open to public. JB Supporting motion to move forward with support of 20MPH roll out. (4 or 5 selected each year).	
14	Financial matters: It was unanimously agreed that all payments listed on agenda 3.6.23 should be paid. The accounts for 2022/23 as audited by Tony Gray internal auditor were accepted and exemption from further audit as per exemption rules were confirmed as per minute item April 2023. Clerk to send signed certification to PK Littlejohn and display exemption certificate with accounts.	Clerk to action
15	Further actions: None	
16	106 Funding: This will be progress in line with actions agreed at Community meeting on 15.7.23. (minutes item 5)	
17	Items for next agenda: Allotment, area behind the village Hall, Community speed watch update.	
18	The next meeting will take place on Monday 11th September 2022@ 7.30.	

The meeting closed at 20.48