



TTERTON VILLAGE HALL COMMITTEE

Minutes of an Ordinary General Meeting of the committee held in the main hall on Tuesday 25th January 2022 at 7.45pm.

Present: Andrew Sharp (Chairman & Secretary) Joan Cullen (Hon. Treasurer), Emma Cooling, Claire Lister, Melanie Martin, David Pankhurst, Geoff Porter, Catherine Randall and Sharon Young.

- 1) **Apologies for absence.** Apologies had been received from Claire Mills
- 2) **Minutes of the last OGM.** That the minutes of the last OGM meeting held on August 11th 2020, having been circulated, were considered correct and were signed as a true record of that meeting.
- 3) **Matters Arising.** Previously the Committee Room had not been available for hire, as it was on standby in case it needed to be used as an Isolation Room. Now that Covid restrictions were easing, after some discussion, it was agreed that organisations that previously used the Committee Room, should revert to that room if their number was eight or less. Should they prefer to continue to use the main hall, then they should be charged accordingly. Groups consisting of more than eight, could, for the time being, continue to use the main hall at the reduced rate. Before implementing the above, it was agreed to get guidance from Martin Rich of Devon Communities Together. **ACTION JC**
- 4) **Correspondence.** There was none.
- 5) **Treasurer's Report.** Since the year end accounts, there had been just two payments: £40.30 to SW Water and £16.00 to EDF. This reduced the current account to £13,109.58 with the reserve account remaining at £13,756.79.
- 6) **Health and Safety Policy.** The Chairman drew the committee's attention to the fact that we did not currently have an H&S Policy. Emma and Sharon kindly agreed to investigate this and draw something up. **ACTION EC/SY**

7) **Covid Situation.** With restrictions being eased, the mandatory use of face coverings in the hall would cease. However, it was pointed out that although in future it would be down to personal preference, The use of masks was to protect people in proximity, rather than the wearer themselves. The one-way system had been abandoned as it was only applicable when there were people arriving as others left. The Pilates group was the only hirer this applied to, they were continuing to use this system of entry and egress.

8) **Continued use of Lobby by the Community Shop.** As previously minuted, this item should be reviewed at each OGM. It was conceded that its use made life so much easier for the sorting of newspapers by the shop. It was agreed that they should be able to continue if they were to get their own tables, thus freeing up the small square ones for village hall use. Catherine suggested that the lease should be amended to reflect this addition, but it was thought that this could be added to the lease when it came up for renewal in 2024. In the meantime, Andrew would write to the Community Shop setting out that their continued use of the lobby would be subject to it being kept secure and free from rubbish and other detritus. **ACTION AS**

9) **Any Other Business.**

The saga of the faulty light switch was raised. Andrew expressed his disappointment that the installer, Jeff Kamester, was unwilling to sort the problem, despite this issue having arisen from day one. Otter Electrical had ordered a new switch but we awaited them to finally come and fit it.

Geoff, on behalf of the Community Shop, said that they were struggling for space. They wondered if any of the rooms adjoining the shop were not being used, they might be able to be incorporated into their sales area. The answer was an emphatic no, the rooms in question were the disabled toilet and the hall storeroom, both of which were very much in use.

He also asked if they could take on the small shed (No.5) behind theirs, this currently contained display boards for the church. Andrew promised to contact the church and ask them if they could possibly store these boards elsewhere. **ACTION AS**

In conclusion, Geoff told the meeting that the rendered wall outside the shop needed a repaint. The Chairman said he would have a look and, if agreed, he would ask Graham Dabrowiecki to make good. **ACTION AS**

Andrew informed those present, that the gardener who had been keeping the grass down on the lawn had left. Since no-one had any other ideas, he would ask his gardener if he would be interested in taking it on. **ACTION AS**

There being no other business, the meeting closed at 8.07pm.