

Otterton Village Hall Committee  
2014 Annual General Meeting

**Tuesday 28th January, 7:30pm in the committee room  
Later deferred to Tuesday 4th February 2014**

- 1) Chairman's welcome
- 2) Apologies for absence
- 3) Minutes of previous AGM and any matters arising
- 4) Reports:
  - i) Chairman's report
  - ii) Treasurer's report
  - iii) Kitchen status report
  - iv) Village Hall / Community Shop status / way forward / planning considerations / where we are presently.
  - v) Current funding report
- 5) Appointment of The Committee of Management (per the constitution)

Up to:

  - i) Five (5) Elected Members  
Elected from inhabitants of the area, by the current Committee and other persons present at the AGM.
  - ii) Seven (7) Representative Members, being  
One by Otterton Parish Council  
One by the Otterton Parochial Church Council  
One by the Members of the Otterton Over Sixties Friendly Club  
One by the Committee of the Otterton Bellringers  
One by the Committee of the Otterton Womens' Institute  
One by the Committee of the Otterton Flower Show, and  
One by the Committee of the Otterton Youth Club  
Note: Since there is no longer a) an over sixties club b) WI c) Youth Club it is recommended that they be replaced with (for example) the Snooker Club and the school?
  - iii) Two (2) Co-opted Members

All appointments are for one year. There may be more or less than a total of fourteen Members.

Selection of re-election of the Chairman (from & by the "Committee of Management.")
- 6) Need for a Notice Board
- 7) Advertise Hall and Club activities in the Parish News, on the new Notice Board and

elsewhere / events organiser sought.

- 8) Urge each Club / activity to recruit new members, and also seek new events / activities which the Hall could host.
- 9) Schedule for shed clearance - disposal or storage of redundant equipment around various places available in the Hall: volunteers sought.
- 10) Review and develop stage storage options.
- 11) Repaint all exterior walls, particularly the Snooker Room
- 12) Review Hall heating options and consider a) upgrading existing heating and b) loft insulation.
- 13) Any other business
- 14) Date and time of next meeting